OFFICE OF THE PRINCIPAL
GOALPARA COLLEGE (AUTONOMOUS), GOALPARA
Recognised by UGC under Section 2 (f) and 12 (b) of U.Got 1956
NAAC Accredited Grade A+ (CGPA 3.41)
P.O. & Dist: Goalpara, Assam, Pin-783101

Dr. Subhash Barman, M.A., Ph.D.
Principal & Secretary

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No:GC/UG/AR-EX/485/2026 *Date:21/11/2026*

ONLINE EXAMINATION FORM FILL UP NOTICE

For FYUGP 1st / 3rd / 5th Semester Arrear (Batch 2023, 2024, 2025)

This is to inform you all that the Examination Form fill up process for the student of semester-I/III/V (Arrear Batch 2023/2024/2025) of FYUGP BA/B.Sc/B.Com has been opened on **20th November, 2026 and will be closed on 27th November, 2026 midnight (without fine) and up to 29th November, 2026 (with fine).** Candidates are asked to fill up and submit their online examination form through **https://gauhati.samarth.edu.in** and necessary examination fees have to be deposited to the university online as per details given bellow through online payment gateway available in the SAMARTH e-Gov Portal only.

After completion of the online examination form submission and online deposit of fees, students have to submit the print copy of online examination Form to the college office along with necessary fees and documents as per details given below so that the verification and approval of examination forms may be completed in time. Examination Form will not be approved by the college subject to non-submission of the print copy, documents and fees to the college on due date.

Fees structures (For FYUGP 1st / 3rd / 5th Semester Arrear (Batch 2023, 2024, 2025) for college

Semester & Batch	Total Fees (in Rs)
FYUGP BA/B.Sc/B.Com (with practical) Batch 2023/2024/2025	Rs. 1040/- (for each Examination separately)
FYUGP BA/B.Sc/B.Com (without practical) Batch 2023/2024/2025	Rs. 700/- (for each Examination separately)

- **Students have to pay on SAMARTH portal as follows-**
  - **Rs. 980/- (without fine from 20th November,2026 to 27th November,2026 midnight)**
  - **Rs. 1530 (with fine 29th November,2026)**

Documents to be submitted:

1. **Downloaded Copy of online submitted Exam. Form.**
2. **Copy Grade Sheet (having Arrear)**

(Dr. Subhash Barman)
Principal,
Goalpara College (Autonomous)

Principal
Goalpara College (Autonomous)
Goalpara
21/11/2026

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NOTE

1) Individual students need to deposit the examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. No other mode of payment will be accepted.

2) For easy access, all arrear papers of Semester I/III/V will be available in one examination form and students need to select all required papers one by one or papers for which they want to appear for arrear examination in this session.

3) Examination Fees will be calculated based on number of semesters selected by the students. Details mentioned in the next page.

4) **Students can fill up Examination forms of both 5th Semester (Regular/Arrear) and 1st Semester (Arrear) together.**

5) College will not approve any online submitted examination form without submission of the downloaded examination print copy, necessary documents and FEES to the college on the fixed date.

6) Students have to collect the signature of the Principal in Admit Card before commencement of the Examination.

7) Candidates are asked to follow Annexure-I enclosed in the next page for detail guideline for Examination Form Fill Up.

8) **For dropped out candidates without Course Registration in the earlier I/III/V Semester are asked to submit the correct paper codes and names along with Enrollment Number and Roll Number to the College office on or before 23rd November, 2026.**

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Annexure I

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through https://gauhati.samarth.edu.in/
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "**Click here for Examination Form**"
4. Select your PwD status (**if not belonging to PwD, select Not Applicable from drop down menu**)
5. Select Courses from the list. If you want to appear for all papers, then select each and every paper one by one.
6. *Examination fees will be calculated based on the number of semesters for which you have selected paper.*
7. Then click on Submit button
8. After this click on the payment link "Click here for payment"
9. Pay the requisite amount shown

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form.
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission.
3. **If your Form Status remains as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard >> Fee (in the left-hand side panel) >> All Transactions >> Check Payment Status.** If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".

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